

**MINUTES**  
**Program Review Committee**  
**September 26, 2019**  
**3:15pm to 4:45pm**  
**Montecito Room**

| <b>Committee Member</b> | <b>Present</b> | <b>Absent</b> |
|-------------------------|----------------|---------------|
|                         |                | x             |
| Kenneth Kihlstrom       |                | x             |
| Tatiana Nazarenko       | x              |               |
| Edd Noell               | x              |               |
| David Vander Laan       | x              |               |

Worksheets for six-year reports will be sent.

### **5. Evaluating annual reports in Portfolium**

The committee discussed the processes of submitting annual report scores on Portfolium and writing annual reports based on key questions.

### **6. Scheduling**

The committee planned to reschedule the November meeting for the 24th.

**Meeting adjourned: 4:12 pm**