

MINUTES

Program Review Committee

Date:

Committee Member	Present	Absent
Angela D'Amour, Dean of Student Engagement	x	
Bob Haring-Kaye, Professor of Physics	x	
Tim Loomer, Assistant VP of Institutional Research, Planning and Implementation	x	

Rebecca McNamara,

- 4. Review the minutes of the previous semester.** Minutes were approved unanimously.
- 5. The scope of PRC work for fall 2023**
 - a. The scope of work was discussed. New PRC members were introduced to the Program review archive, a 7-year program review templates, schedules, annual assessment update report templates, and other guiding documents.
 - b. Copies of the PR Handbook were distributed.
- 6. The Art Department's request for a short-term submission extension**

The Program Review Committee granted an extension for the Art Department to submit their six-year report in October.
- 7. Records**

The committee discussed individual assignments to review annual and six-year reports. No adjustments made to the Records spreadsheet.
- 8. The departmental Program Review website**

Over the past several years, some departments discontinue posting their annual and six/seven-