

# WAYPOINTTRAINING

CLEARING ADVISEESTO REGISTER AND VIEW ING REGISTRATION HOLDS

#### NAVIGATETO MY.WESTMONT.EDU

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Navigate to my.westmont.edu and click on the Waypoint link

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## WAYPOINT MAIN LANDING PAGE

	A Figure and a structure and a	
Course Catalog	Advising Here you can arress your advisees and provide suidapre and feedback op their arademic planning.	
Faculty-		

This is the main landing page for Waypoint. Click on Advising.

# ADVISEE LANDING PAGE

#### ADVISEE HEADER PAGE DETAILS



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You must be cleared by your Academic Advisor. ×	
Search for courses Q	Students needing advisor clearance will have a warning note in the upper right hand corner.
Anvew?-Dimp fre	You can clear your advisee to register by clicking on the Advisement Complete button.

# ADVISEE LOW ER PAGE DETAILS

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Advises Dotails.			
	Advisoment Complete	Program(s):	
	Sanukus: Dr. 1826/448	Ashter:	
		,View Full Profile,	Bulle, Loos A.

Students see this same information on their Home screen in Waypoint.

Students can plan for courses in a future semester but they cannot register until all holds are cleared.

## ADVISEE LANDING PAGE



Back on the Advisee List, the Date of Last Advisement is now current and advisor clearance has been recorded.

This is an easy visual way to see who may still need to meet with you for advising.